

# MICROSOFT Internet Explorer 5.0

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This class introduces the skills necessary for working with Internet Explorer 5.0. You will learn the components of the Internet, browsing, using a search engine, working with e-mail and participating in newsgroups.

Upon Completion of this course students will be familiar with and have skill to:

## **Getting started**

- What is the Internet
- Connecting to the Internet
- What is WWW
- The components of a URL
- Starting Internet Explorer
- The Internet Explorer window
- Displaying help information
- Exiting from Internet Explorer

## **Browsing the WWW**

- Displaying a specific web page
- Navigating through a web page
- Using the history explorer bar
- Setting a new home page
- Adding a new home page to the favorites list
- Printing a web page

## **Searching the WWW**

- Internet search services
- Using the search assistant
- Using the AutoSearch feature
- Adding web items to the desktop
- Placing a web page shortcut on the desktop
- Viewing a channel
- Subscribing to a channel/adding a channel to the desktop
- Using a web page as your desktop wallpaper

## **Using electronic mail**

- Internet computer addresses
- E-mail addresses
- Finding an e-mail address
- Starting Outlook Express
- Adding an entry to the Outlook Express address book
- Sending an e-mail message
- Responding to an e-mail message

## **Participating in newsgroups**

- What is a newsgroup?
- Newsgroup naming conventions
- Netiquette
- Reading newsgroup messages
- Subscribing to a newsgroup
- Posting a newsgroup article
- Responding to a newsgroup message

## **Transferring files from the Internet**

- What if FTP?
- Downloading a file from an FTP site

## **Security on the Internet**

- Internet security concerns
- Protecting your password,
- Protecting your e-mail messages
- Using security certificates and security zones

## **Working offline**

- Making a web page available for offline viewing
- Viewing web pages offline

